



**WESTERN AUSTRALIAN  
ASSISTANCE AND THERAPY DOGS**

## WAAT Dogs – Agreement

### Application to be an Assistance Dog Handler.

I wish to apply for support from Western Australian Assistance and Therapy Dogs Inc for the training and assessment of my dog.

My personal (**HANDLERS**) details are as follows:

<b>CLIENT NAME:</b>	
<b>Date of Birth:</b>	
<b>Address:</b>	
<b>Phone Contact:</b>	
<b>Email Address:</b>	

<b>Diagnosed Condition</b>	<i>Please outline the reason and need for an Assistance Dog?</i>
<b>Impact on Training</b>	<i>Please outline if there are any things which may impact/occur during training? E.g.: Seizures, Diabetic Shock, Fainting, PTSD, Agoraphobia</i>
<b>Assistance Dog Help</b>	<i>How do you see an Assistance Dog helping you?</i>

Training an Assistance Dog can be stressful. Please outline your support network below. **By providing their contact information below you give permission for us to contact these people as required during the training process.** WAAT Dogs value your choice, should you wish us not to contact your team, then we would appreciate you indicating whether you receive the below support by putting a 'Yes' next to the relevant service however without contact information, they will not be contacted.

<b>Psychologist:</b>	
<b>Contact Info:</b>	
<b>Counsellor:</b>	
<b>Contact Info:</b>	
<b>Occupational Therapist:</b>	
<b>Contact Info:</b>	
<b>Physiotherapist:</b>	
<b>Contact Info:</b>	
<b>Speech Therapist:</b>	
<b>Contact Info:</b>	
<b>Support Coordinator:</b>	
<b>Contact Info:</b>	
<b>Support Worker:</b>	
<b>Contact Info:</b>	
<b>Friend:</b>	
<b>Contact Info:</b>	
<b>Family Member:</b>	
<b>Contact Info:</b>	
<b>Other: _____</b>	
<b>Contact Info:</b>	

Do you have your own dog that you would like assessed for suitability to become an Assistance Dog?

**YES (please fill in the next section)     /     NO (skip to page 4)**

**DOG DETAILS:**

<b>Registered Name:</b>	
<b>Breed:</b>	
<b>Colour:</b>	
<b>Sex/Gender:</b>	
<b>Desexed:</b>	
<b>Microchip Number:</b>	
<b>Shire/Council Reg #:</b>	
<b>Registering Shire:</b>	
<b>Vaccination Details:</b>	

<b>Training Completed to date:</b>	<i>Please outline the training you have completed to date?</i>
<b>Dog's strengths</b>	<i>Please outline what you see as your dog's strengths</i>
<b>Areas to target in training</b>	<i>Please outline what areas you feel may need targeting in training?</i>

## Invoicing Information:

<b>Send invoices to:</b>	
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### THE PARTIES agree as follows:

#### Summary of Terms and Conditions:

1. **Obligations of Western Australian Assistance and Therapy Dogs (WAATD)**
  - WAATD must assess and discuss the suitability of the match with the client.
  - WAATD must provide the Handler with a training program designed to achieve safe and effective, independent mobility in accordance with standards set by the IADF
  - WAATD must provide regular follow-up visits, ongoing technical advice and support.
  - WAATD will direct the Handler to a required equipment package including the rental of training jackets.
  - WAATD will observe and maintain that only positive training practices will be used and will remove the dog from the programme should aversive training practices be observed or become known to WAATD.
  - WAATD reserves the right to remove the above-mentioned team from their training programme and retrieve the training jacket at any point after informing the client/handler of this decision.
  
2. **Ownership**
  - The Handler agrees to register the Dog as an Assistance Dog with their local Shire or Council.
  - The client agrees to only use positive handling methods. Further that choke, shock, prong or any other aversive collars will never be used on the above-mentioned dog for any purpose and that no aversive handling practices or other aversive equipment will be used on this dog for any purpose at any time.
  - The Handler agrees to provide and administer flea, tick, worming and heartworm treatment to their Assistance Dog or Assistance Dog in Training at a minimum of 6 x yearly.
  - The Handler agrees to purchase a qualified assistance dog jacket upon completion of a Behaviour and Obedience Test and Public Access Test with the Department of Local Government, Sport and Communities.
  - The Handler agrees to not modify any WAATD dog jackets in any way and to use only WAATD jackets.
  - The Handler agrees to return the training jackets upon request at any point and further agrees to allow WAATD to repurchase their qualified jacket should the Dog be removed from the program at any time.
  - The Handler must promptly notify WAATD of any concerns related to the Dog's health or behaviour and if the Dog is ill or injured. The Handler must not work the Dog or take the Dog out in public while ill or injured. All vet costs are to be covered by the Handler.
  - The Handler must advise WAATD of any change of address or personal details.
  - The Handler is wholly responsible for any liability, loss, damage, cost or expense ("Loss") suffered or incurred by any person or property in connection with the Handler's custody or control of the Dog.
  - The Handler is the nominated handler of the Dog and as such take's responsibility for all aspects of the Dog's welfare and compliance with this agreement and must not dispose or give the Dog into the care or supervision of any other person or organisation (whether temporary or otherwise) without the prior written consent of WAATD. In the case of the

Handler being under 18 years of age, a second Handler can be appointed after full disclosure and discussion with WAATD. This second Handler then becomes responsible for all Handler responsibilities as laid out in this contract.

- The Handler must register the dog with the local Council and renew that registration as required by law so that it is held continually.
- The Handler acknowledges that WAATD has a duty to investigate allegations of inappropriate or substandard treatment, health, welfare or safety of the Dog (including owner-trained), and in certain cases, of the Handler. WAATD and its authorised personnel and agents are entitled to enter the premises and the home of the Handler between the hours of 8am-6pm local time Monday to Sunday to inspect and if so determined due to treatment, health, welfare or safety issues, remove the Dog to allow for a full review and to provide treatment and to collect all WAATD property and the Handler must take all necessary steps to assist WAATD and its authorised personnel and agents in the exercise of that.
- The Handler agrees to inform WAATD of any sudden or planned hospital visits which may affect the Dog's location, health or wellbeing. The Handler will also put information for emergency services on display in their home informing them of an emergency contact to care for the dog should the need arise.
- WAATD provides public liability insurance which covers the trainers and WAATD staff during formal training sessions. All activities completed outside of scheduled WAATD appointments are not covered by this insurance and any actions which occur during these times are the individual's responsibility.
- WAATD does not provide any pet/health insurance for the 'owner-trained' dog, and it is recommended all dogs are covered by a suitable level of pet insurance.

### **3. General**

- This agreement continues until the death of the Dog, this agreement is terminated, if there is a change of ownership, or the Dog is retired.

### **4. Schedule of Supports**

- WAAT Dogs agrees to provide a program of supported training of the HANDLER and your DOG. Billable hours include direct HANDLER training sessions, DOG training sessions, and travel fees. Some indirect services are also billable including creating training program, support completing formal documentation, and liaising with support persons.
- During any WAATD sessions – there must be no presence or influence of drugs or alcohol.

### **5. Travel**

- WAAT Dogs will provide services in the home, at facility, or community sites. Services which occur outside of a WAAT Dog facility will incur a travel fee charged at a pro rata amount of the hourly rate.

### **6. Cancellation Policy**

- Sessions may be cancelled with up to 48 hours' notice either via phone or email with no financial cost incurred. Sessions that are cancelled with less than 48 hours' notice may at the discretion of WAAT Dogs incur the full scheduled service fee. Sessions which are cancelled by WAAT Dogs will not be charged.

### **7. Ending this Agreement/Insufficient Fees**

- At any time, the client has the right to end the service agreement. All completed services to date will be claimed for and in case of insufficient funds will be billed privately to the client or the family.

**8. Privacy and Confidentiality**

- WAAT Dogs adheres to a strict privacy and confidentiality where all personal information including details of sessions, contact information will only be accessed by WAAT Dog staff as necessary for the provision of services. Information will only be shared with my expressed permission with other supporting professionals.

**9. Complaints and Feedback**

- WAAT Dogs welcomes all feedback and encourages you to first discuss any complaints with your respective WAAT Dog contact. In the case of a complaint/grievance should you feel this has been unresolved with your WAAT Dog contact, please contact: [feedback@waatdogs.org.au](mailto:feedback@waatdogs.org.au)

In signing below, you (HANDLER) acknowledge that by completing this form you are applying to WAAT Dogs. WAAT Dogs will assess your application and notify you if you have been successful. WAAT Dogs reserves the right to revoke your application.

Client/Handler:

<b>Name of Client/Handler:</b>	
<b>Signature:</b>	
<b>Form Completed by:</b>	
<b>Date:</b>	

WAAT Dogs Representative:

<b>On the day of:</b>	
<b>Name of WAAT Signatory:</b>	
<b>Signature:</b>	
<b>Witnessed by (Name):</b>	
<b>Witnessed by (Signature):</b>	